



# QUEEN ALEXANDRA COTTAGE HOMES

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WWW.QACH.CO.UK

GENERAL MANAGER: PETER BUCKLAND  
GENERAL MANAGER: SOPHIE SPRING  
TEL: 01323 739689

## **APPLICATION FORM FOR EMPLOYMENT**

Please complete this form in black ink. A Disclosure and Barring Service check, together with a Right to Work check will be carried out before any employment with QACH.

Post applied for : .....

How did you hear about this vacancy ? .....

### **1. Personal Details**

Title and Full Name : .....

Address : .....

..... Postcode : .....

Telephone / Mobile : .....

Trailing Address : .....

RN applicants only

PIN number ..... Expiry Date : .....

### **2. Education**

a) Name of school / college / university : .....

..... Dates .....

Examinations passed .....

.....

..... Grade .....

b) Name of school / college / university : .....

..... Dates .....

Examinations passed .....

.....

..... Grade .....

c) Name of school / college / university : .....

..... Dates .....

Examinations passed .....

.....

..... Grade .....

d) Name of school / college / university : .....

..... Dates .....

Examinations passed .....

.....

..... Grade .....

## 2. Education (Cont'd)

- a) Professional and technical qualifications : .....  
.....  
..... Dates .....
- b) Professional and technical qualifications : .....  
.....  
..... Dates .....
- c) Professional and technical qualifications : .....  
.....  
..... Dates .....
- d) Professional and technical qualifications : .....  
.....  
..... Dates .....

## 3. Employment

- a) Present / last\* employment details (\* delete as applicable)

Job title : .....

Dates of employment : .....

Name and address of present / last\* employment : .....

Current salary / rate of pay : .....

Period of notice required : .....

Please give a brief description of your current duties (attach a copy of your job description if possible) : .....

- b) You must provide previous employment details for **the last 5 years**. There must be no gaps in dates, however overlapping dates are acceptable. Please attach your CV if appropriate.

Please list the most recent first and continue onto a separate sheet if necessary

Job title : ..... Dates .....

Company : .....

Reason for leaving : .....

Job title : ..... Dates .....

Company : .....

Reason for leaving : .....

Job title : ..... Dates .....

Company : .....

Reason for leaving : .....

Please give your reasons for applying for this post. Please include any skills or experience you have acquired that can support this application whether within the working environment or outside.

[illegible]

Please give the full names and email addresses of two referees (one of whom should be your present / last\* employer).

Email : .....

Email : .....

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature : ..... Date : .....

**admin@gach.co.uk**