



QUEEN ALEXANDRA COTTAGE HOMES

557 SEASIDE EASTBOURNE
EAST SUSSEX BN23 6NE
WWW.QACH.CO.UK

GENERAL MANAGER : PETER BUCKLAND
ASSISTANT MANAGER : SOPHIE SPRING
TEL : 01323 739689

APPLICATION FORM FOR EMPLOYMENT

Please complete this form in black ink. A Disclosure and Barring Service check, together with a Right to Work check will be carried out before any employment with QACH.

Post applied for :

How did you hear about this vacancy ?

1. Personal Details

Title and Full Name :

Address :

..... Postcode :

Telephone / Mobile :

Email Address :

RN applicants only

PIN number Expiry Date :

2. Education

a) Name of school / college / university :

..... Dates

Examinations passed

.....

..... Grade

b) Name of school / college / university :

..... Dates

Examinations passed

.....

..... Grade

c) Name of school / college / university :

..... Dates

Examinations passed

.....

..... Grade

d) Name of school / college / university :

..... Dates

Examinations passed

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..... Grade

2. Education (Cont'd)

- a) Professional and technical qualifications :
.....
..... Dates
- b) Professional and technical qualifications :
.....
..... Dates
- c) Professional and technical qualifications :
.....
..... Dates
- d) Professional and technical qualifications :
.....
..... Dates

3. Employment

- a) Present / last* employment details (* delete as applicable)
Job title :
Dates of employment :
Name and address of present / last* employment :
.....
Current salary / rate of pay :
Period of notice required :
Please give a brief description of your current duties (attach a copy of your job description if possible) :
.....
- b) You must provide previous employment details for **the last 5 years**. There must be no gaps in dates, however overlapping dates are acceptable. Please attach your CV if appropriate.
Please list the most recent first and continue onto a separate sheet if necessary
- Job title : Dates
- Company :
- Reason for leaving :
- Job title : Dates
- Company :
- Reason for leaving :
- Job title : Dates
- Company :
- Reason for leaving :

4. Information in support of your application

Please give your reasons for applying for this post. Please include any skills or experience you have acquired that can support this application whether within the working environment or outside.

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5. Referees

Please give the full names and email addresses of two referees (one of whom should be your present / last* employer).

a) Name :

Email :

b) Name :

Email :

We will only approach a referee once a provisional offer of employment has been made.

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature : Date :

Completed application forms should be emailed back to
admin@qach.co.uk